

Student Manual for Distance Learning

<https://cyber.ewha.ac.kr>

Contents

1. Cyber Campus (cyber.ewha.ac.kr) e-Class
2. Install the cyber campus app
3. Watch video lectures
4. Participating in real-time video lectures

1. Cyber Campus e-Class

When you log in to the cyber campus, you will be taken to the cyber campus dashboard. You can check various information related to the course in progress at once.

The screenshot shows the Cyber Campus e-Class dashboard. It features a top navigation bar with the university logo and user information. A left sidebar contains a 'Main Menu' with options like My Page, Curriculum, Non-curriculum, e-Class, Message, and Guide. The main content area is divided into several sections: 'Courses' (highlighted with callout 3) showing an 'eClass' for '영문매뉴얼' and a 'Regular' class for 'Global Political Economy (01)'; 'Announcements' (highlighted with callout 4) listing various server maintenance and course-related notices; and a right sidebar (highlighted with callout 5) containing 'Announcements' and 'Notifications' sections. A 'Quick Menu' (callout 1) is located in the top right corner.

- 1 Quick Menu :** You can see personal information, course list, notifications, and message
- 2 Main Menu :** This is the main menu of the cyber campus.
- 3 Course List :** If you click a course name, you can go to its class web page.
- 4 Announcements :** You can see announcements from Cyber Campus and your classes.
- 5 Main Announce :** You can see announcements and upcoming events.

1. Cyber Campus e-Class

On the Quick Menu, you can go to class web pages and check notifications from classes. You can also quickly update the changed academic information such as course registration changes or email address registration.

The image displays four screenshots of the E-Class interface, each with a red box highlighting a specific feature and a callout box explaining its function:

- Language Selection:** A red box highlights the 'English (en)' dropdown menu. A callout box says 'Choose preferred language'.
- Course Selection:** A red box highlights the 'My Course (2)' section, specifically the 'Global Political Economy (01)' course. A callout box says 'If you click a course name, you can go to its class web page.'
- Notifications:** A red box highlights the 'Notifications from classes' section. The list shows three notifications for 'Global Political Economy (01)' with the message 'New VOD has been added. (5day ago)'. A 'View all' button is at the bottom.
- Messages:** A red box highlights the 'Message' section, which shows 'No new message.' and buttons for 'Read all messages.' and 'View All'.

1. Cyber Campus e-Class

If you click on the subject name in the course list, the e-Class of the subject will appear as shown below.

The screenshot shows the e-Class interface for 'Global Political Economy (01)'. The interface is divided into several sections, each highlighted with a numbered callout:

- 1 Instructor's info:** A box containing the instructor's name 'Thomas', a profile picture, and a 'Messages' button.
- 2 Announcements:** A box titled 'Announcements' with a 'More' link and a list of recent posts with dates.
- 3 Management Menu:** A vertical sidebar menu with categories like 'Course Home', 'Course Info', 'Grade/Attendance', 'Students Notifications', 'Activities/Resources', and 'Administration'. Each category has a sub-menu.
- 4 Activities/Resources:** A section in the sidebar with 'Add' buttons for 'Board', 'Assignment', 'file', and 'VOD'.
- 5 Course Summary:** A central box with a 'Course Summary' title and icons for 'Class Anno...', 'Class Q&A', 'Academia...', and 'Updated fi...'. Below the icons is a welcome message.
- 6 Class for this week:** A box titled 'Current week course' showing the week '9Week [29 September - 05 October]' and the topic 'Methodological session: How to write a research paper (outline)'. It also indicates the course is 'Available from 29 September 2016'.
- 7 Weekly class activity:** A section titled 'Weekly Guidelines' with a 'Goal' and a list of activities.

- 1 Instructor's info :** Instructor and assistant's information.
- 2 Class Notifications :** Recent posts on class activities or a notice board.
- 3 Management Menu :** Class info : syllabus and student list
Grade/Attendance : students grade and attendance
Students Notifications: .sending mails or messages to students
Others: course setting, team matching and management, Q&A, etc.
- 4 Class Activities :** You can add or remove assignments and lecture materials as necessary.
- 5 Course summary :** Overall class information
- 6 Class for this week :** If your course setting is a weekly format, students can check information for current week.
- 7 Weekly class activity**

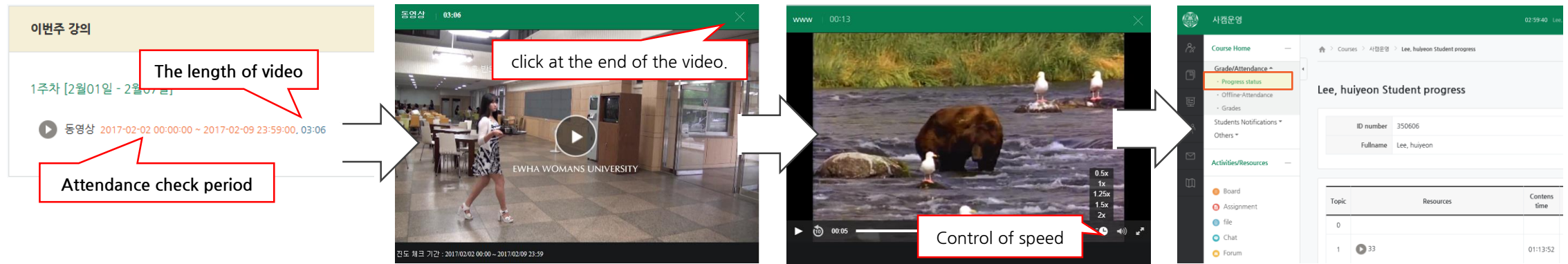
2. Install the cyber campus app



- If you search for "Ewha Womans University Cyber Campus" in iOS and Android Market, you can download the app exclusively for Cyber Campus. * For Android, it can be used from 4.4.
- If you use the Cyber Campus app, you can check the progress of the video lecture, and receive notifications in real time.

3. Watch video lectures

When you click the video icon in the classroom, the video lecture appears as a pop-up.



If the instructor has set the video to be checked for progress, the duration of the check will appear next to the video. If you play the video within this period, you can check the progress.

Checking the progress of the video is only available on the PC or cyber campus app. (If you are learning through a web browser on a mobile device, progress is not checked.)

In the case of a video that does not have a progress check or a video that has already been checked, the speed can be adjusted

In the case of a video that becomes a progress check, After completing the video learning, Make sure that progress is checked in [Grade/Attendance→Progress status]

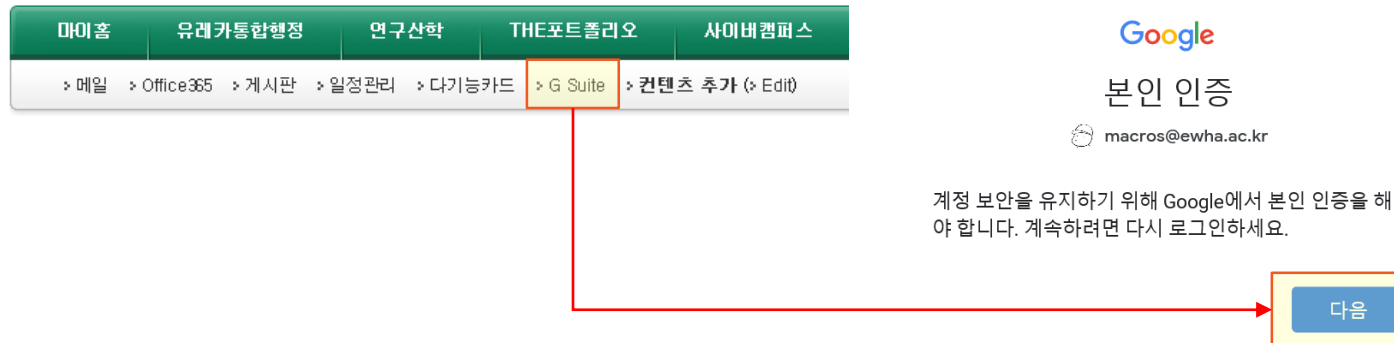
4. Participating in real-time video lectures

Please install the real-time video lecture program used by the professor before the lecture starts.

WebEX	https://www.webex.com/downloads.html	It is recommended to reboot after installing the program. There is no need to register. If you are a member, please log out.
ZOOM	https://zoom.us/download	
Skype	https://skype.daesung.com	

After logging in to <http://eportal.ewha.ac.kr>, click G Suite to authenticate your Google account.

Google Meet



4. Participating in real-time video lectures

• WebEX

After installing WebEx (<https://www.webex.com/downloads.html>) in advance, click the video lecture link in the classroom.

There is a link to the real-time video classroom registered by the professor in the cyber campus classroom. Click the link to join the video lecture.

Enter your name and e-mail address, then click [Next].

Click the audio to stop hearing my voice, and then click the [Start Meeting] button.

The real-time video classroom appears as follows.

4. Participating in real-time video lectures

• ZOOM

After installing ZOOM (<https://zoom.us/download>) in advance, click the video lecture link in the classroom

There is a link to the real-time video classroom registered by the professor in the cyber campus classroom. Click the link to join the video lecture.

Enter the student's name and press the [Join Meeting] button

After clicking the [Join with Computer Audio] button, Close the popup window.

When the real-time video classroom appears, click the audio icon to stop hearing your voice.

4. Participating in real-time video lectures

• Google Meet

Click G Suite at <http://eportal.ewha.ac.kr> to verify your Google account, then click the video lecture link in the classroom.

There is a link to the real-time video classroom registered by the professor in the cyber campus classroom. Click the link to join the video lecture.

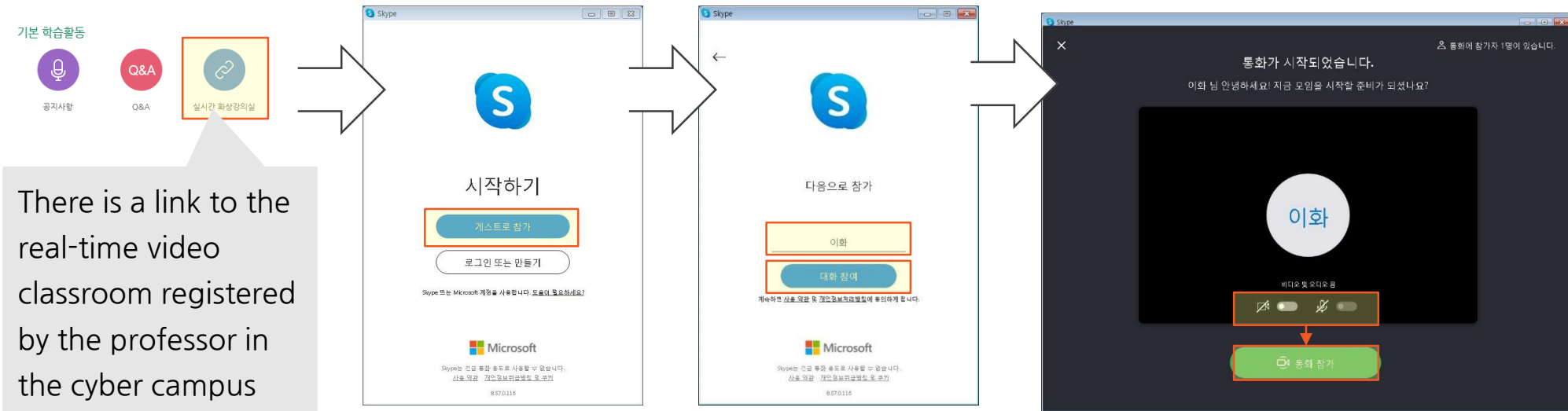
Click [Login] to enter your e-mail address
Enter to log in.

Click the audio icon to stop listening to my voice, then click the [Join Now] button.

4. Participating in real-time video lectures

• Skype

After installing Skype (<https://skype.daesung.com/>) in advance, click the video lecture link in the classroom.



There is a link to the real-time video classroom registered by the professor in the cyber campus classroom. Click the link to join the video lecture.

When the app is launched, press the [Join as Guest] button.

Enter the student's name and press the [Join] button

After setting whether to use video and audio, press the [Join now] button.